



## Head of School Weekly Update

Welcome to the end of week update.

As always, I hope that you find this useful!

### *UTC Reading Respectful Behaviours Manifesto*

I wanted to remind our community of the focus of one part of our Speak up Speak out programme which is around respectful behaviours. Students and staff worked collaboratively to create our manifesto which we expect all members of our community to uphold.

#### **UTC Reading Respectful Behaviour Manifesto**

##### **Mission Statement**

At UTC Reading our aim is to have a culture of mutual respect between staff and students, a community that celebrates differences and diversity. That our curriculum and particularly PSHE will teach us about acceptance with regards to all different aspects of our college community. That the environment will be calm, supportive, respectful, structured, quiet, peaceful, purposeful and professional. If there are concerns about behaviour we will see clarity of the rules, effective use of restorative conversations, fair treatment, consistent approaches to dealing with behaviour, clear student and staff boundaries

##### **UTC Reading Approach**

- Develop a feeling of belonging, family and community
- Acceptance that we are all different and that is okay
- That all behaviour will be consistently challenged by all staff all of the time
- Language will be inclusive and respectful
- Acknowledgement of inclusivity for all cultures through organised events
- Strong clear boundaries' between staff and students
- Staff and students will be curious and have empathy and understanding towards each other
- A high quality of education with a consistent workforce, and if not clear information as to why
- Staff and students will be punctual to lessons
- PSHE is delivered seriously and that content is relevant to the issues of today, students will put maximum personal effort into the lessons
- Consequences are set for the individual not the group

##### **We will do this by;**

- Creating safe spaces for diverse groups
- Understanding and respecting students needs, students will respect all equipment and their environment
- Information sharing and improving communication between staff and students, that all staff and all students will read their emails and Teams messages
- Creating strong relationships between students and staff
- Raising the profile of the student board
- Talk to students about boundaries
- Training to staff to apply rules consistently
- High quality informative teaching that all students will invest in and demonstrate clear personal effort
- A clear safeguarding system of who to go to
- Transparent leadership
- Sticking to the rules and following instructions

### ***Pre-Public Examinations for Year 11 and 13 Students***

Our PPE exams began on Monday and I have been really pleased to have positive conversations with students about their examinations and how they feel they are going. On the whole the students are feeling positive and finding this useful in their preparation for the real examinations in May and June.

Results from these examinations will be available before the Easter holiday and we will be holding another Year 11 and 13 parents evening so we can discuss how to best support each student in the run up to the exams.

Further details of these evenings will be shared directly with parents closer to the time.

### ***Berkshire Careers Opportunities***

In partnership with our local Berkshire Careers Hub, we are very pleased to share their current opportunities website so that you can keep up to date with opportunities up and coming in the area. This includes opportunities such as work experiences, careers insight talks, apprenticeship opportunities, as well as information about jobs in the local area: <https://www.berkshireopportunities.co.uk/employers-and-educators/opportunities-for-you-to-share/>

### ***Supporting students with revision and learning***

All key stage 4 students have access to GCSE Pod as a learning platform where they can revise for the subject specific content they need to know.

Students can access this online through the website or mobile app.

If you would like further information you can visit the GCSE Pod website guide for parents here:

<https://www.gcsepod.com/parent-resources/>

Key stage 5 students are supported to revise through access to lesson content on various platforms for their subjects. These include Seneca Learning, and specific webpages for their specific subjects.

If students need further support they should speak with their classroom teacher – parents are also welcome to contact teachers for support where required.

### ***Parent feedback***

Over the next few weeks, our executive principal Wayne Edwards will be making some telephone calls home to randomly selected parents to gather some feedback about the parent experience at UTC Reading.

Please do not be alarmed by these calls, this is simply a new way for us to gather feedback from our families on how we can continue to develop UTC Reading even further.

As part of our additional parent feedback, we would like to ask you some additional questions around specific themes. Please follow the link to the Microsoft form to complete the questions in our current feedback theme about the curriculum.

<https://forms.office.com/Pages/ResponsePage.aspx?id=JcuAJKXI-UOYkvqEr2KwoL-4uSneZKRNgVo3WYkxnY9UMUE0V0pLRVIGRjA2RU0xTEJHVONQS1k0SS4u>

## ***Key Contact Details***

### ***Senior Leadership Team***

Executive Principal – Wayne Edwards

Head of School – Jennie Thomson ([jennie.thomson@utcreading.org.uk](mailto:jennie.thomson@utcreading.org.uk))

Assistant Principal – Stephanie Mitchell ([Stephanie.mitchell@utcreading.org.uk](mailto:Stephanie.mitchell@utcreading.org.uk))

Assistant Principal – Lee Reynolds ([lee.reynolds@utcreading.org.uk](mailto:lee.reynolds@utcreading.org.uk))

Assistant Principal – Richa Pareek ([richa.pareek@utcreading.org.uk](mailto:richa.pareek@utcreading.org.uk))

Executive Director of SEND – Georgina Craven ([Georgina.craven@utcreading.org.uk](mailto:Georgina.craven@utcreading.org.uk))

### ***Safeguarding Team***

Designated Safeguarding Lead – Jennie Thomson

Deputy Designated Safeguarding Leads – Jackie Wynter, Wayne Edwards, Steph Mitchell, Charlotte Tennant, Julie Hooper

### ***SEN Team***

Trust Lead for SEN and Safeguarding – Linda Stevens

Executive Director of SEND – Georgina Craven

SEN Administrator – Siua Abnett

### ***Curriculum Leadership Team***

Director of Maths – Lewis Hart

Director of English – Thomas Trayers

Director of Science – Anderson Ramdeen

Director of Design, Engineering and Technology – Jamie Chandler

Director of Computing – Ian Scott

Director of Teaching and Learning – Carly Gale

Wishing our whole community a happy and safe weekend.

Kind regards



Jennie Thomson

**Head of School**