UTC READING
Student Dress Code

Introduction

UTC Reading is an educational environment where our intent is ***"to prepare students for the world of work."*** Every company we work with has a dress code or clear expectations of what their employees are expected to wear. UTC Reading is no different.

UTC Reading has a well-defined dress code that applies to all students and staff members that study or work at the UTC.

Our Dress code is **Smart Professional Dress**.

Meeting the UTC Reading Dress Code is one of the ways our students show that they are committed to and support our culture and expectations of being Ready, Respectful and Relentless.

We ask that parents/carers support this dress code by ensuring their children have the required garments and regulate the clothing worn to the UTC each day.

Aim

At the UTC students, will be expected to dress in smart, professional business wear.

These expectations are designed to:

- Promote a sense of pride in the UTC in line with our ethos, values, and beliefs.
- Encompasses a sense of community and belonging.
- Supports positive behaviour and discipline.
- Is practical, smart, and professional.
- It identifies students within the UTC.
- Prevents students from coming to the UTC in fashion or 'designer' labelclothes that could be distracting in lessons or create a sense of competition.
- Students feel equal to their peers in terms of appearance and helps nurture cohesion between different groups of students.

We require all students to adhere to our Dress Code.

These expectations will be reviewed annually.

Dress Code Expectations

Personal Identification – Lanyard and ID badge – Non negotiable
At students in all year groups must have their ID badge and appropriate coloured lanyard (green KS4, blue 6th Form) always worn around their neck. The ID badge should face outward with the picture of the student and their name on display at all times. Unless advised to remove them for safety purposes when carrying out practical activities. This is not only part of the dress code but an essential part of our method of safeguarding our community and identifying who is on site.

Clothing expectations – *Pictures to support the descriptions in the table below can be found in appendix A.*

Compulsory Top Items
• Smart formal jacket with ***either:***   1. Smart shirt with collar (typically light in colour, plain, striped or checked with a collar. Can be short or long sleeve.) ***or.***   2. Smart blouse (typically light in colour, plain, striped or checked with/without a collar. Can be short or long sleeve) ***or***   3. Smart work top (Can be short or long sleeve, see also clothing items not permitted)   *Matching trouser/skirt/dress suit are all acceptable*
Compulsory Bottom Items
• Smart formal trousers (suit trousers or chino's) ***or***   • Smart skirt (knee length) **or**   • smart dress (knee length)
Compulsory Shoes
• Black, brown or Tan Leather smart shoes.   *Heel height should be modest and comfortable to walk on throughout the day.*
Optional Extras
• Tie   • Bow tie   • Tights **–** Where tights are worn, they should be dark or neutral in colour.   • Jumpers/Cardigans - should be plain, simple in colour and can be worn under the business jacket but not instead of it.   • Waistcoat   • Smart jewellery
Clothing and other items not permitted inside the UTC
• Jeans or torn trousers/jeans (This includes black jeans)   • Leggings   • Casual sports clothing   • Polo shirts   • Large visible logos/motifs   • Hoodies of any kind   • Sweatshirts of any kind   • T-shirts of any kind   • Shorts of any kind   • Trainers of any kind   • High heels   • Open footwear/Flip flops

• Strapless tops/crop tops/Camisole tops • Overly tight or revealing clothes, including mini-skirts, excessively low-cut tops or garments revealing the midriff. • Baseball caps, woolly hats, beanies, scarves, snoods
General Expectations that apply
• Coats – All coats should be smart and plain. Once in the building, outdoor coats should be removed • Hair – Hair should be neat, tidy, and well-groomed. • Make-up – Should be professional and discreet. • Scarves and Hats – Can be worn to and from the UTC in the colder months but must be removed and kept off upon entry the UTC. They can be stored in bags and lockers. • Jewellery – Should be kept simple. • Facial coverings - for religious reasons are expected to be removed whilst at the UTC to ensure individuals are identifiable.
Compulsory Sport Clothing (Year 10 and 11 Sports lessons)
• UTC Polo Shirt with UTCR logo • Navy tracksuit bottoms or shorts • Navy Football Socks • Football Boots • Trainers for indoors
Compulsory Engineering Clothing
For those students who opt to take **engineering** courses or chose to do engineering activities during enrichment, **safety shoes** will need to be provided by the student for all timetabled sessions in the workshop (room 111 or 112). These can be kept at the UTC in lockers. *Lab coats/safety jackets/safety goggles and other safety wear will be provided for engineering and science practical's*

Students are expected to attend the UTC, meeting the dress code every day, including visits and trips, unless a specified dress code has been given.

In serious cases where in the opinion of the senior team, a student's appearance is unacceptable, the student may be required to return home to change. In these circumstances, the parent will be contacted and informed of the situation prior to the student leaving site.

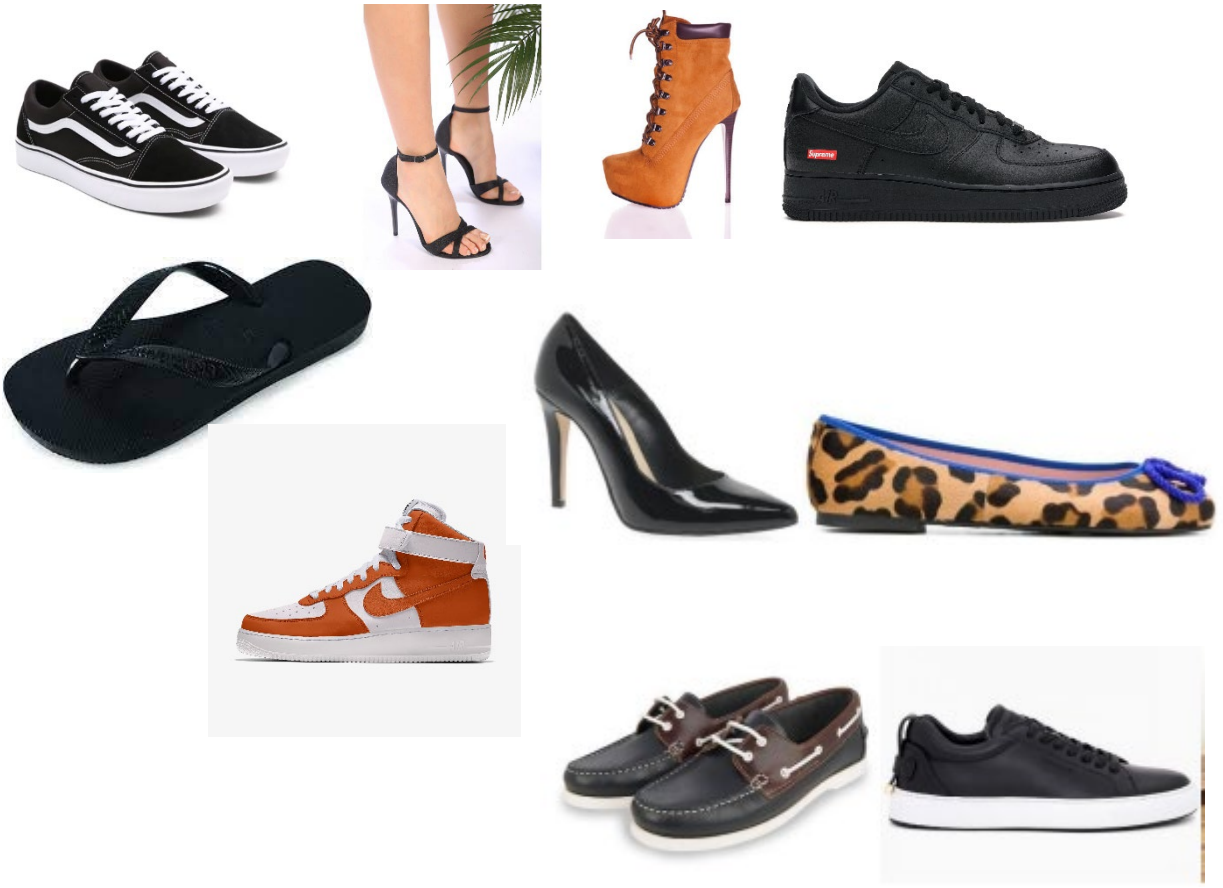
The senior team will on occasion approve a dress down day for staff and students to raise money for a particular charity. These dates will be communicated in advance.

Appendix A - Dress Code Guide

Below are examples of acceptable Smart professional Dress

Examples of Acceptable Shoes

Examples of shoes that are not acceptable



Examples of Clothing items that are not acceptable

Jeans of any type or colour

Leggings of any type or colour

Casual Sports Clothing

Any type of polo shirt

Hoodies of any type or colour

Sweatshirts of any type or colour

Camisole tops or those that reveal midriff

Skirts that are too tight, short or revealing