KS4 Year 10 Careers in the PPD Programme 2019 - 2020

Ongoing:
* Year 10 Students will have a range of Careers-based sessions within their PSHE/PPD programme
* Some Year 10 students will have a group interview with a Careers Advisor based on need; please refer any students you feel this would be suitable for
* Please flag up any students that you think are of a concern in regards to their destinations and that may require some extra support or guidance
* All students should store both PPD and Careers work in their PPD folders

Events	Wk	Date	Overview Topic	Objectives	Key Activities
	2	Mon 09/09/2019			
		Fri 13/09/2019			
	3	Mon 16/09/2019			
		Fri 20/09/2019			
	4	Mon 23/09/2019			
		Fri 27/09/2019	Baseline Careers Test	To find out what knowledge and experiences students already have about careers advice, guidance, information and education	* Laptops Required for students to complete survey * Students to complete the MS forms survey rating each of the statements if they agree or disagree * Discussion with team leaders regarding their experiences with careers so far and in their previous schools
	5	Mon 30/09/2019			
		Fri 04/10/2019	Personality Profiling	For students to better understand their personality and how this can influence the way they work and learn and the impact this may have on their future choices	* Laptops Required for students to complete test * Students to use 16 Personalities website to complete the personality profiling * Team Leaders to gather each of their teams personality types to see who are similar, different etc. * Class discussion about what their personality types mean, students could present - do they think it is accurate? * Team leaders may want to share their personality type
	6	Mon 07/10/2019			
		Fri 11/10/2019			
	7	Mon 14/10/2019	Aspirations Mood Board	To encourage students to think about their futures and what success looks like them. To spark debate about different ideas of success and the steps required to get there. Consideration of non-materialistic success.	* Can be completed by hand or on laptop, should be presented to a high standard to go in student file * Students to create a mood board which summarise their aspirations for the future. * Where do they see themselves in 5 or 10 years time? What does success look like to them? * Students can include pictures, words, anything that summarises this in a mood board. * Team leaders may also want to create one and share this with the students. * Some students may wish to present their mood boards
		Fri 18/10/2019			
Pipeline Day/ Prof Quals	8	Mon 21/10/2019	Experience Programme Preparation	To prepare students for their first UTCR Experience Programme Day	* Preparation for the first Experience Programme of the Year * Team Leaders to talk through student groupings, locations, activities etc. to ensure that students understand * Discussion about conduct with external partners * Discussion about the purpose, the why, and why this makes UTC unique

		Date	Topic	Objective	Details
Quals		Fri 25/10/2019	Experience Programme Feedback	For students to voice their opinions about events	* Laptops Required for students to complete feedback survey * Students to spend time answering the questionnaire to provide feedback on the first experience day * Discussion with team leaders, if complete, about what went well and even better if
				October Half Term	
	9	Mon 04/11/2019			
		Fri 08/11/2019			
YR11 & 13 PPE Week	10	Mon 11/11/2019			
		Fri 15/11/2019	Exploring Opportunities & Stereotypes in Careers	For students to understand what opportunities are available to them and how stereotyping can be overcome	* PPT & Resources Available for Team Leaders & for students to complete * Students to consider future options, University, Apprenticeship, Employment - The Differences * Students to weigh up the pro's and con's of University Vs. Apprenticeship - is one better? * Students to consider how qulifications can impact a future destination - Case Studies * Stereotypes in Careers and how do people overcome these - Blind Interviewing, Gender Free CV's Examples
YR11 & 13 PPE Week	11	Mon 18/11/2019			
		Fri 22/11/2019	Work Experience Process	Students to understand the Work Experience Process and what is required	* Possible Assembly TBC? * Students to understand the Work Experience Process (Platform, Dates, What is Required etc.) * Students to consider contacts that they or their family/family friends may know for work experience * Provide students with useful websites for them to explore and start searching * Discussion around what makes meaningful and relevant work experience * Disccussion about the importance of work experience and how it can support future applications
	12	Mon 25/11/2019	Work Experience Applications	Students to begin searching for and applying for relevant and meaningful work experience	* Laptops required for students to access the internet * Students to be shown the Careers Twitter and the opportunities that come up through there * Students to register with the S4S Next Gen Website and search for opportunities * Students could also register with Workfinder to see what opportunities are in the area * Students should consider looking directly at employer websites for work experience opportunities too * Students may want to consider writing letters or emails to employers
		Fri 29/11/2019			
Pipeline Day	13	Mon 02/12/2019			
		Fri 06/12/2019	Experience Programme Feedback	For students to voice their opinions about events	* Laptops Required for students to complete feedback survey * Students to spend time answering the questionnaire to provide feedback on the first experience day * Discussion with team leaders, if complete, about what went well and even better if
	14	Mon 09/12/2019	Qualifications and Good Employees	Students to understand what qualiications and skills are required for the world of work to make them stand out	* PPT and Resources Available for Team Leaders & student to complete * Students already know how Work Experience can benefit applications & future careers * Discussion around qualifications and how they will impact future CV's, applications etc. * Particular focus on extra qualifications e.g. Prof Quals - how does it make someone stand out? * What skills will they be developing at UTC Reading to enhance their applications * What skills do they need to be a 'good' employee? Transferrable skills e.g. time management, organisation
		Fri 13/12/2019			
	15	Mon 16/12/2019			
				Christmas Holidays	
	16	Fri 10/01/2020			

YR12 PPE Week	17	Mon 13/01/2020	Informed Choices & Destination Roadmaps	Students to understand the stages in getting where they'd like to be in 4 years time	* PPT and Resources Available for Team Leaders & students to complete * Students have already considered qualifications, skills, work experience, aspirations & opportunities so far * Students to explore and create destinations roadmaps, to see how their learning impacts their future * Roadmap considering each phase e.g. GCSE's, Alevel, Grades Required, Uni Courses * Could explore one roadmap for University and another for Apprenticeship * Thinking about what they need at each stage to progress into a successful future
		Fri 17/01/2020			
	18	Mon 20/01/2020			
		Fri 24/01/2020			
Pipeline Day	19	Mon 27/01/2020			
		Fri 31/01/2020	Experience Programme Feedback	For students to voice their opinions about events	* Laptops Required for students to complete feedback survey * Students to spend time answering the questionnaire to provide feedback on the first experience day * Discussion with team leaders, if complete, about what went well and even better if
	20	Mon 03/02/2020			
		Fri 07/02/2020			
Prof Quals	21	Mon 10/02/2020			
		Fri 14/02/2020			
February Half Term					
	22	Mon 24/02/2020			
		Fri 28/02/2020			
YR11 & 13 PPE Week	23	Mon 02/03/2020			
		Fri 06/03/2020			
YR11 & 13 PPE Week	24	Mon 09/03/2020			
		Fri 12/03/2020			
	25	Mon 16/03/2020			
		Fri 20/03/2020			
Pipeline Day	26	Mon 23/03/2020			
		Fri 27/03/2020	Experience Programme Feedback	For students to voice their opinions about events	* Laptops Required for students to complete feedback survey * Students to spend time answering the questionnaire to provide feedback on the first experience day * Discussion with team leaders, if complete, about what went well and even better if
	27	Mon 30/03/2020			
		Fri 03/04/2020			
Easter Holidays					
	28	Fri 24/04/2020			
	29	Mon 27/04/2020			
		Fri 01/05/2020			
	30	Fri 08/05/2020			
	31	Mon 11/05/2020			
		Fri 15/05/2020			

	32	Mon 18/05/2020			
		Fri 22/05/2020			
			May Half Term		
	33	Mon 01/06/2020			
		Fri 06/06/2020			
	34	Mon 08/06/2020			
		Fri 12/06/2020	Work Experience Preparation	For students to prepare for their placement prior to it starting	* Discussion with Team Leaders about Work Experience Placements to check all documents are complete * Support any students with final applications coming through before the deadline * Help students prepare for their work experience with prep for emails or phonecalls, if required * Discussion about professional conduct, dress code, time keeping etc. required for the placement
	35	Mon 15/06/2020			
		Fri 19/06/2020	Careers Feedback	Measuring Impact of Year 10 Careers Programme	* Laptops required to complete this activity * All students to complete MS forms to measure the impact of Year 10 Careers Programme
YR10 PPE Week	36	Mon 22/06/2020			
		Fri 26/06/2020			
	37	Mon 29/06/2020			
		Fri 03/07/2020			
			Work Experience Week *(Please Note: this is subject to change. Date TBC)*		
			Activities Week		
			Summer Holidays		