



Entitlement Statement

UTC Reading

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Students

All students at UTC Reading will:

- Take part in a progressive careers programme in Years 10-13 that will help them to:
 - Understand their education, training, employment, and other progression opportunities
 - Develop the skills they need to plan and manage their own personal development and career progression
 - Access relevant information and learning from taster activities and experience of work
 - Make and maintain individual progression plans to help them improve their prospects of success
 - Offer feedback and ideas on how to improve the careers programme

Have access to, and support with using careers information that is easy to find and available at convenient times and convenient locations, including on the UTC intranet (OneNote), via the careers portal (GroFar), which is unbiased and up to date

- Obtain careers guidance that is:
 - Impartial
 - Confidential
 - Focused on the individuals needs and fit for purpose
 - Supportive of equal opportunities
 - Provided by people with relevant training and expertise

Careers interviews can be booked via the administration team and students can also request this via their tutor.

Year 10 Provision

By the time students complete Year 10 they will have:

- Had opportunities to work with industry partners on projects that relate to the world of work in their specialisms
- Had opportunities to reflect on their personal qualities and the way they relate to their peers
- Begun to identify their strengths and how to make best use of them
- Taken part in challenges set by industry
- Attended a Careers Fair
- Attended 4 x talks from experts within their specialism
- Attended 4 x talks from professional institutions (E.g. BCS, IET)
- Had at least 10 hours of contact time with industry partners
- Completed a CV that includes their interests and any industry partner activity to date

- Starting to find out about careers areas and qualification routes that might interest them in the future, through careers talks from industry partners in their chosen specialism, and at Careers Fairs
- Had at least one session of impartial information, advice and guidance from the school's visiting Adviza Adviser
- Completed a minimum of one-week work experience, ideally in an environment that complements their chosen specialism. This may be secured in the following ways:
 - From parents or family/friends
 - Independently via applications
 - At an industry partner of UTC Reading
 - Via CBEBP

Year 11 Provision

By the time students complete Year 11 they will have:

- Completed a CV that focuses on their skills and qualities, and details the industry partner activities they have undertaken
- Had opportunities to work with industry partners on projects that relate to the world of work in their specialisms
- Had opportunities to reflect on their personal qualities and the way they relate to their peers
- Begun to identify their strengths and how to make best use of them
- Taken part in challenges set by industry
- Attended a Careers Fair
- Attended 4 x talks from experts within their specialism
- Attended 4 x talks from professional institutions (E.g. BCS, IET)
- Had a further 10 hours of contact time with industry partners
- Been made aware of all post-16 options available to them, through careers presentations, Careers Fair, independent careers advice from an independent advisor (Adviza)
- Completed a Group Mentoring Programme consisting of 4 x sessions through the year with an industry partner relevant to their specialism
- Achieved the Duke of York Silver Award, consisting of an internal interview with a member of the ESLT team, and an external assessment from an industry professional
- Completed a Student Passport detailing all of their industry partner-related activity through Year 10 and Year 11
- Had at least one session of impartial information, advice and guidance from the school's visiting Adviza Adviser
- Had the opportunity to attend the two-day Induction for Year 12 (subject to successful registration)

Year 12 Provision

By the time students complete Year 12 they will have:

- Completed a detailed CV that focuses on their skills and qualities, and details the industry partner activities they have undertaken
- Had opportunities to work with industry partners on projects that relate to the world of work in their specialisms
- Had opportunities to reflect on their personal qualities and the way they relate to their peers
- Begun to identify their strengths and how to make best use of them
- Taken part in challenges set by industry
- Attended a Careers Fair
- Attended 4 x talks from experts within their specialism
- Attended 4 x talks from professional institutions (E.g. BCS, IET)
- Had a further 10 hours of contact time with industry partners
- Completed a Group Mentoring Programme consisting of 4 x sessions through the year with an industry partner relevant to their specialism
- Created an action plan and undertaken technical skills required to achieve Duke of York Gold Award at end of Year 13
- Completed a Student Passport detailing all of their industry partner-related activity through Year 12
- Taken part in UCAS Day, where they:
 - Are guided through the university application process
 - Hear from University of Reading and www.whatuni.com on how to select universities and courses
 - Draft their personal statement for review by senior UTC staff
 - Start to select universities and courses ready for applications in September/October of Year 13
- Had optional access to impartial information, advice and guidance from the school's visiting Adviza Adviser
- Attended a Pathway assembly and been invited to:
 - attend Employability Skills Day during spring half term at UTC Reading
 - attend Insights Day during Easter holiday at UTC Reading
- Been invited to free industry networking events held in evenings at UTC Reading:
 - Google Developers Group (monthly)
 - Salesforce Developers Group (monthly)
 - IET Talks (monthly)
- Completed a minimum of one-week work experience, ideally in an environment that complements their chosen specialism. This may be secured in the following ways:
 - From parents or family/friends
 - Independently via applications
 - At an industry partner of UTC Reading
 - Via CBEBP

Year 13 Provision

By the time students complete Year 13 they will have:

- Completed a detailed CV that focuses on their skills and qualities, and details the industry partner activities they have undertaken
- Had opportunities to work with industry partners on projects that relate to the world of work in their specialisms
- Had opportunities to reflect on their personal qualities and the way they relate to their peers
- Begun to identify their strengths and how to make best use of them
- Taken part in challenges set by industry
- Attended a Careers Fair
- Attended 4 x talks from experts within their specialism
- Attended 4 x talks from professional institutions (E.g. BCS, IET)
- Had a further 10 hours of contact time with industry partners
- Completed a Group Mentoring Programme consisting of 4 x sessions through the year with an industry partner relevant to their specialism
- Completed all technical skills required, prepared for and completed internal interviews from senior UTC staff, and external assessments by industry representatives, to achieve Duke of York Gold Award at end of Year 13
- Completed a Student Passport detailing all of their industry partner-related activity through Year 12
- Had optional access to impartial information, advice and guidance from the school's visiting Adviza Adviser
- Attended a Pathway assembly and been invited to:
 - attend Employability Skills Day during spring half term at UTC Reading
 - attend Insights Day during Easter holiday at UTC Reading
- Been invited to free industry networking events held in evenings at UTC Reading:
 - Google Developers Group (monthly)
 - Salesforce Developers Group (monthly)
 - IET Talks (monthly)
- Had the opportunity to attend university and college open days

Parents

All parents and carers can expect to:

- Have access to information on the UTC Website www.utcreading.co.uk
- Have access to careers advice at Careers Fairs
- Have access throughout the year to tutors, subject teachers and directors, including director of KS4 and director of KS5
- Have access learning partners and specialist advisers at Careers Fairs in all Years, and at Taster Events in Year 11

