

TITLE: Provider Access Policy	REF: GOV002	VERSION: 1
APPROVAL BODY: ALET	DATE: 21.03.18	REVIEW DATE: 01.01.21
LEAD PERSON: CEO/Principal		
VERSION	REVIEWER/APPROVAL	REVIEW NOTES
1. 21.03.18	CEO/ALET Board	New Policy

Provider Access Policy

Introduction

This policy statement sets out ALET's arrangements for managing the access of providers to students at each school for the purpose of giving them information about the provider's education or training offer. This complies with the legal obligations under Section 42B of the Education Act 1997.

Student entitlement

All students (in Years 8-13) are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

Management of provider access requests - Procedure

A provider wishing to request access should contact the school's reception and ask to speak to the PA to the Principal.

Opportunities for access

A number of events, integrated into each school's careers programme, will offer providers an opportunity to go into each school to speak to students and/or their parents/carers:

This will be integrated into a wider careers plan or strategy for each school.

Premises and facilities

Each school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. Each school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at reception.

Monitoring and Evaluation

The Board and CEO will monitor the operation and effectiveness of ALET's Policy Statement on Provider Access.

Date created: January 2018

Date of next review: January 2021